

Terras Trust Board Meeting Minutes

24th August 2009

Meeting Started 7.15 pm

Meeting Closed: 9.40 pm

Present:

John West (Chairman) (JW), Connor Kinsella (CK), Tony Baylis (TB), Nathan Wood (NW), Matt Barton (MB) until 8.20 pm, Colin Huckle (CH)

1. **Apologies.**
Apologies for absence received from Steve Walkinshaw, on holiday.
2. **Minutes of Meeting 30th July 2009 and Matters Arising:**
 - The minutes of the above meeting were agreed and signed by the Chairman.
 - Dave Ring was now working on our Web site.
 - CK confirmed that Dave Hickson was a WFC Board Member, but that the appropriate paper work had not been completed.
 - JW met, informally, with the Supporters club, who were keen to work together on fund raising initiatives but saw themselves as a separate entity. Boxing Day transport to Dorchester not resolved.
 - Other matters would be covered through agenda items.
3. **Board Membership**
 - CH advised the Board that Rule 63 makes provision for a majority vote of Board Members to remove a Board Member who fails to attend 3 consecutive meetings without good cause.
 - CH advised the Board that rule 65 gives them the power to fill vacancies occurring between Annual Meetings.

**Action: CC agreed to speak to RM regarding his position.
JW and NW to follow up possible new Board members.**
4. **Fund Raising:**

The Race Night was successful although numbers attending could have been better. SW estimates £350 profit. It was felt that advanced publicity could have been better as several fans did not seem to hear about it until it was too late. Probably this was partly due to being so early in the season. It was agreed that MB, NW and SW would form a Fund Raising Sub Committee to follow up a number of ideas and would have powers to co-opt.

Action: Fund Raising Sub Committee to review:

- **Contact of MB who may do Race Night without charge**
- **Monthly quiz night at Duke of Albany**
- **Casino Night late November**
- **Karaoke Night at Angling Club in December.**

Tickets for Steve Perryman Evening are going well. 89 out of 90 are reserved. There is a need for a good PA system. Possible hire cost £80. 'Swift Signs' have become a Corporate Partner Member in exchange for £75 plus worth of marketing printing materials for fund raising events.

5. Membership:

TB reported currently 164 members with 3 new Corporate Partner Members, 'Chillies', 'Supporters Direct' and 'Swift Signs'. However 32 members have been sent final reminder letters in respect of renewal of their membership. It was agreed that a membership questionnaire/survey should be prepared. It was agreed that TB would take over Corporate Partner Membership administration.

Action:

- **TB and NW to draft membership survey and circulate and send letter of thanks to our Corporate Partners.**
- **Corporate Logos to be added to Trust Communications.**

6. Shares

NW reported 10,000 shares in Trust ownership with a further 1,750 proxy holdings.

It was agreed that TB would take over Administration of Shares through the Membership System.

7. Treasurer's Report.

- a. Written report from SW. Current balance £4724, Includes £350 from Race Night.
- b. Golden Goal has raised £172 but tickets are proving difficult to sell and no winner for the last 2 weeks. Consideration was given to promoting this more and rolling over a percentage of prize money. This was left in abeyance.
- c. SW has not been able to arrange for a full Audit.
- d. £100 has been used to purchase 18 training balls for the Reserve Team. It was agreed that this should be listed in our record of achievements.

Action;

- **CH to speak to Audit contact at Leyton Orient Supporters Trust.**
- **SP to advise on missing Bank Statement**

8. Communications:

Dave Ring has agreed to set up a new Web Site. Revised Communications Strategy to be completed once new Web Site is established.

Action:

CC to liaise with Dave Ring regarding new Web Site, official launch and Board Members 'Terras Trust' email addresses.

9. WFC Update

- CC reported on recent financial major item on Board Agenda. Club needs significant financial investment immediately. 4 players have left and Manager hoping to bring in loan players.
- 72% of Club shares still deposited with 'Make It So'. These should now be returned to Weymouth FC and arrangements are in hand to do this and dissolve 'Make It So'.

10. Business Plan

JW asked Fund Raising Sub Committee to revise their part of the Plan. He will look at the rest and seek comments.

Action:

- **Fund Raising Sub Committee to review their part of Business Plan.**
- **JW to review the rest.**

11. Any Other Business

- a) Marketing and Promotions Officer.
NW agreed to take on this position.
- b) Minute Secretary.
Agreed to relieve NW of this in view of his increased workload and CH agreed to do this temporarily.
- c) Supporters' Direct Board
TB proposed that we should second Neil Le Milliere's nomination for re-election to the Supporters' Direct Board. This was agreed.

(Note: Subsequent to meeting we are unable to do this as our membership fee has not yet been paid nor have our audited accounts been submitted)

- d) New Letter Heading.
TB circulated draft proposal.
- e) Registered Name
CH advised that we could change our registered name to TERRAS TRUST at an AGM

12. Date and Venue of Next Meeting:

In view of the Steve Perryman Evening it was agreed to hold the next Board Terras Trust meeting on Thursday 17th September at the Weatherbury Arms at 7pm.

